

Current Volunteer Needs

Make-a-Wish Foundation

NEED: Training Presentations

WHEN: Over the next year

Make-a-wish has need for presenter in the following areas of expertise. They need three presenters, pretty flexible with schedule over the next year. They have 42 staff and they are looking for a training that would be from 1.5/2 hours. The areas are:

- Problem solving
- Leadership
- Team interaction

These are broad topics which will be narrowed through objective setting with the identified volunteer.

This opportunity supports the [ASTD Competency Model](#) in the following ways:

- Develop and enhance abilities in the delivery of training, exhibiting techniques that engage and meet the performance objectives of agency employees
- Develop skills in communicating effectively while serving in a consultant role, influencing stakeholders and leadership.
- Share and develop abilities in designing learning, practicing and sharing best practices and techniques in the development of effective curriculum.
- Through analysis, build skills as a learning strategist in assisting agencies to identify specific needs as it relates to organization issues.

Chicago Literacy

Chicago Literacy will have the following needs coming up later in the summer but I would like to identify possible volunteers.

NEED: Revision of Volunteer Orientation

This requires the volunteer to go through the orientation and provide feedback. The fee for the orientation will be waived.

NEED: Training on Communication

The focus needs to explore communication that encourages adult learner without being blaming or rude. Also, communicating problems and seeking resolution.

NEED: Training Organization skills

Basic – including prioritization and delegating

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E-learning for Kids

NEED: See Below

e-Learning for Kids (<http://www.e-learningforkids.org>), a global non-profit foundation who reached over 1 million children in 2008, depends on learning professionals like yourself to continue to grow the 175+ basic skills curriculum by providing new best-in-class, highly engaging and interactive FREE e-Learning courses for children ages 5-12 around the world. Courses help students build and strengthen skills in Math, Language Arts, Science, Computers, Health/Life Skills and the English language.

Looking for:

Instructional Designers - to complete storyboard for one course

Project Manager - oversee development/design

Quality Assurance - someone to review, test and give feedback

We would like to create a small team of people working on a common curriculum. It would be nice to have a project lead and designers per project for E-learning for kids!

If you wish to sign-up as a team, please let Robert know at Robert.addis@hotmail.com

The approximate time commitment is 4-6 hours per week for 12-14 weeks.

This opportunity supports the [ASTD Competency Model](#) in the following ways:

- Provides volunteers opportunities to develop foundational skills in business management through analysis and having the opportunity to provide solutions to strategic and performance needs of non-profits.
- Develop skills in communicating effectively while serving in a consultant role, influencing stakeholders and leadership.
- Holistically use experience & skills while functioning in the role of project manager, not only managing a project through completion, serve as a leader for those on the project team.
- Share and develop abilities in designing learning, practicing and sharing best practices and techniques in the development of effective curriculum.

Greater Chicago Food Depository

NEED: Food Sorting and Repackaging (we currently have three people and would like a team of at least 5)

Beginning in 2010, CCASTD will be sponsoring one Saturday (either the 1st or 2nd Saturday depending on our group from 9-12) every other month in the sorting and packaging of food for the Greater Chicago Food Depository.

I know it is early, but before we can sign-up I need to know how many possible volunteers we might have. If you have an interest please let me know and I will set up our sponsorship.

If you are located in the suburbs and would like to work with a food bank, please let me know and I will connect you with possible needs.

This opportunity supports the [ASTD Competency Model](#) in the following ways:

- Through community involvement volunteer build ties to the community, increase their networking and advancing skills in partnering for service.

The Cara Program

If you are currently working with the Cara Program or have in the past, please send me an e-mail at robert.addis@hotmail.com

NEED: Mock Interviews /Hot Seat Mock Interviews

Volunteers for Mock Interviews are preferably business professionals, persons with HR or business experience to role-play with Cara participants in interview situations. Mock Interviews are conducted either at The Cara Program or at your place of work. One Mock Interview takes 30 minutes. You may sign-up for any amount of time Tuesday/Thursday 9:30-5:00 and Wednesday 9:30-3:30. Hot Seat Mock Interviews are conducted at The Cara Program every six weeks. Time slots are available from full-day to 1.5 hour allotments.

NEED: Computer Lab Assistants

Volunteers should be proficient in using and teaching the Microsoft Business Suite and the use of the Internet for completing job searches and research. We are looking for volunteers Mondays, Tuesdays, Thursdays, 9:30-5:00pm and Wednesdays & Fridays, 9:30-3:30.

NEED: Cleanslate Hub Volunteers

Volunteers assist at the Cleanslate Hub, facilitating Mock Interviews and assisting students on the computers. A volunteer is needed every Thursday afternoon from 12:30-3:30. Volunteers may sign-up for a weekly, bi-weekly, or monthly commitment.

This opportunity supports the [ASTD Competency Model](#) in the following ways:

- Through sharing techniques which focus on career planning, volunteers will enhance and develop abilities in this area while teaching others basic career skills
- Enhance communication skills needed while planning and obtaining work through interviewing and assistance of resume development.